

Workers Compensation information for Gemini Tech Services

Gemini Tech Services has chosen WorkWell, TX as its certified workers' compensation health care network in partnership with Texas Mutual Insurance Company, a workers' compensation insurance carrier. WorkWell, TX will manage the health care and treatment you may receive if you are injured on the job or diagnosed with an occupational illness while employed here. WorkWell, TX doctors are trained in treating work-related injuries and illnesses and getting people back to work and back to a productive life.

What to do if you are injured while on the job

1. If you are injured at work, tell your employer right away. Your employer will help with any questions you may have about seeking treatment through WorkWell, TX. The names and numbers are listed for you to contact in case of injury.

Francis Ward

915-929-4183

Francis.v.ward.ctr@mail.mil

Elizabeth Crawley

240-778-3983

ecgeminitech@yahoo.com

2. Create a memorandum for record of the accident and statements from anyone who witnessed the accident.
3. The employee should seek treatment and go to an in network provider to get there injuries looked at, and to find out what is part of the in network in your area you can call this number (844) 867-2338.
4. A First report should be done within the 72 hours of the accident so that a claim is submitted to the insurance company.
5. Any worked missed in the first seven days are not covered by Gemini or the insurance company it has to be covered by PTO or LWOP, and if you're out eight days then the insurance starts covering your missed Time.
6. File a safety incident report with Darla Daviney, Corporate Safety;
darla@geminitechservices.com / 682-708-8581

If you have an accident at work (you are ON THE CLOCK) and do not follow this procedure the Insurance company might NOT approve the claim and you may be financially liable for all medical costs incurred.

Effective: 1 Jan 2018