



GTS FOREIGN TRAVEL DEBRIEFING

The following information is due to Security within three (3) days of returning to work.

EMPLOYEE NAME:

DATE:

PROJECT:

DATE(S) OF TRAVEL:

TRAVEL DESTINATION(S):

BUSINESS OR PERSONAL?

If subject answers "yes" to any of the below questions, utilize the remarks section below to explain.

A *Suspicious Contact* is an encounter in which someone, regardless of nationality, illicitly attempts to obtain access to sensitive or classified information. This includes preliminary efforts, which may not be distinguishable from the normal development of professional or personal relationships.

The questions following are intended to assist the security interviewer in helping an employee to recognize inappropriate encounters, which should be brought to the attention of the Government.

The best form of a question is open ended, rather than yes-no; however, to first of all determine whether there is an issue that needs exploring, ask these questions, and then pursue any affirmative answers with: *who, where, when, how, why*.

QUESTION	YES	NO
1. Did you deviate from the itinerary you provided prior to your departure? If so, explain why and update destination and date information.	<input type="checkbox"/>	<input type="checkbox"/>
2. What was the purpose of your travel?		

Recreation. If visiting family and friends, list names of those visited. If a visiting a new foreign national not previously reported, complete Foreign Contact form.

Business. Identify government entities, companies, organizations, or universities visited



3. How did you travel to and from your destination? (airline, taxis, rental cars)
4. What documents and or electronics did you travel with? (Proprietary info, ITAR, Classified, Company/Personal Laptop, Company/Personal Cell phones)
5. During your travel, did you make acquaintance with any foreign nationals? (e.g., learn personal information, job, family, etc.)
6. Did you meet any foreign nationals who displayed an unusual ability to converse in English, otherwise showed an undue interest in you, or try to control the direction of the conversation?
7. Did you meet a foreign national who requested future contact? If so, what was your response?
8. Did you exchange telephone numbers, addresses, or otherwise develop an association with a foreign national which may render future contact? If so, how do you plan to continue your acquaintance with this/these foreign persons you met on travel? (e-mail, written correspondence, Social Media, or in person) (if yes, complete Foreign Contact form)
9. Did any of your foreign contacts probe inappropriately or persistently for information of a technical nature on your work/duties? Company or organization? About your private life? (if yes, complete Foreign Contact form)
10. Were there any blatant indications of possible approaches or efforts to compromise you by a foreign intelligence service (i.e., were you approached to engage in black market activities, exchange money, or any other activity with a potential for blackmail)?
11. Did any of your foreign contacts extend invitations, favors, or special treatment to you (including invitations to dine at private homes; offers to take you to facilities otherwise off-limits to visitors like yourself; or gifts)?
12. Did you (or do you expect to) receive requests from any of your foreign contacts for classified, sensitive, or proprietary information or documents?
13. Have you been contacted at your home or office by any individuals you met, or who said that a foreign acquaintance recommended that they contact you?
14. If you traveled for a conference, symposia, business meeting, etc. did any of the foreign participants or presenters not know enough about their field to lead you to question their reason for being there, or if they were who they represented themselves to be?



15. Who booked your travel and through what company(ies)? Do you know if your travel and lodging arrangements were made by a foreign host?
16. Were you delayed by authorities at a foreign airport or other transportation point? Did you have any problems entering or exiting the country (i.e., Customs or airport personnel)?
17. Any travel restrictions imposed by the country during the visit?
18. Was your baggage or room searched or your belongings taken or tampered with? Did anything out of the ordinary occur with your room or with the hotel staff?
19. Did you have any unusual experiences while traveling to include (but not limited to) harassment, suspected surveillance (i.e. photographed, followed, etc.), listening devices found, telephone monitoring, etc? Were you photographed by anyone other than a travel companion?
20. Did you lose/misplace any business or personal materials and/or luggage?
21. Were you or any member of your party a victim of a crime or witness to any criminal activity (i.e. assault or theft) or did you otherwise have any direct contact with law enforcement officials?
22. Were you detained or arrested?
23. Did you encounter any security related problems or suspicious incidents during your trip?
24. Did you witness any acts that may be considered terrorist like? Were you aware of any terrorist threats or acts occurring in the country(ies) during your trip?
25. Did you take any photographs of foreign government, military, or political, buildings, equipment?
26. Were you hospitalized during the trip? Did you check in with the local embassy or consulate?
27. If you traveled with a coworker(s), are you aware of any activity/incident involving them that cause you concern?
28. Have you been debriefed by any other agency or official? If yes, please list.
29. What is the traveler's opinion of the briefing received prior to travel? Any suggestions for improvement?

REMARKS: Please provide any additional details below to any "Yes" responses above as necessary or to provide information not covered by the questions above.



DEFINITION: Efforts by any individual, regardless of nationality, to obtain illegal or unauthorized access to classified information or to compromise a cleared employee, as well as all contacts with known or suspected intelligence officers from any country, or any contact which suggests the employee concerned may be the target of an attempted exploitation by the intelligence services of another country. NOTE: Illegal/unauthorized attempts to access export-controlled information and material constitute suspicious contact as it suggests the employee may be the target of exploitation/compromise by another country's intelligence service.

If you believe that the employee had a suspicious contact, report it to your DSS ISR . Reports of actual, probable, or possible espionage should be submitted to the FBI with a copy to your cognizant DSS Security Office. (Paragraph, 1-302b, NISPOM).

Traveler's Signature _____ Date _____

Security Reviewer's Signature _____